

*Los Angeles Unified School District*  
 Planning Assessment and Research Division  
 WELLIGENT SUPPORT SECTION (213)241-4174

## REQUEST TO ADD A NON-LAUSD STUDENT RECORD TO WELLIGENT

<b>Fax to: IEP Support Section (213) 241-8455</b>		<b>* = REQUIRED TO PROCESS</b>
* From:	* Title:	* Emp #:
* School/Office:	* Phone #:	* Fax #:
Comments/Reason for request:		

<b>STUDENT INFORMATION</b>										
SCHOOL ASSIGNMENT										
FIRST NAME (Verify Birth Cert.)				MIDDLE INITIAL			LAST NAME (Verify Birth Cert.)			
DATE OF BIRTH				STUDENT ID (LAUSD SIS#)						
ADDRESS							APT #			
CITY				ZIP			HOME PHONE			
GENDER	<input type="checkbox"/> M	<input type="checkbox"/> F	ETHNICITY				PRIMARY LANGUAGE			
GRADE							TRACK (A if Learn Calendar)			
<b>PARENT /CONTACT INFORMATION</b>										
Parent/Guardian's First Name					Last Name					
Relationship to student					Address same as Student?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Address (If not same as student)							Apt #			
City					Zip					
Home Phone				Cell Phone			Work Phone			
<b>COMPLETE THIS SECTION IF STUDENT HAS A SPECIAL ED HISTORY</b>										
Initial IEP date (best guess of when it occurred)										
Current IEP Meeting Date					Type of IEP					
Last 3yr/Re-evaluation IEP Meeting Date										
Primary Disability										
<b>NOTES:</b>										