



Week of June 3rd – June 7th (Please refer to Weekly Bulletin for End of the Year Activities):

- Congratulations for successful Learning Walks! An email will be sent summarizing what was seen during the Walks. We will continue Learning Walks next year and begin them earlier...
- **This is our last week! Please encourage to attend all week. I know you have planned amazing lessons for students this week so that want to come to school! Thank you for an amazing year for our students!**
- **Please continue to review your classroom and school rules with your students.** Please be sure you consistently have conversations revolving around their choices. Students need your guidance and assistance to keep on track.
 - **Community Circles allow students to have a voice. Make sure you continue your circles, at summer approaches, many students feel the stress.**
 - Just a reminder, **every teacher is expected to walk students to one of the dismissal gates (your room partner walks half or your class to the other gate).** We need to be proactive and your assistance is needed to keep dismissal calm.
- **As you are cleaning out for the end of the year, Ms. Klugh had sent out a reminder to help the custodial crew clean your rooms this summer:**

So that the summer cleaning crew may properly clean all classrooms, you are asked to do the following:

- Empty bookcases, tables, and desks of all items. If you leave items in bookcases, they **MUST** be covered and your room will be cleaned up to that point.
 - **Due to Budget constraints, you will have to purchase covers (trash bags). There is no Butcher Paper.**
- Remove all boxes and items from the floor.
- Clear walls of all items within 6-feet of the floor. If your Sound/Spelling cards are immediately above the whiteboard, they should also be removed. Bulletin boards may be kept intact, but must be covered with plastic for protection.
 - **Due to Budget constraints, you will have to purchase covers (trash bags). There is no Butcher Paper.**
- Clear tops of teacher desks of all items.
- Roll your classroom flag and store it in a classroom cabinet.
- Clear doors, windows, and blinds of all items.
- Clear all shelves and floors, including in the “cloak area”, of all items so that they can be properly cleaned and disinfected.
- Remove all clutter from the classroom because it is a safety hazard. Please take inventory of your belongings. If you haven’t used it in over 5 years, it’s obsolete and should be thrown out or taken home. Also, old textbooks, teachers’ manuals, and student workbooks that are no longer in use should be thrown away. Make sure they are stamped “obsolete” before you get rid of them. The “cloak area” behind your cabinet should be accessible in case of an emergency and for cleaning purposes.
- Draw a map of how you want your classroom configuration.
- **These items must be cleared prior to final check-out on June 10.**

***Great News: On Monday, July 10 (only), Ron is allowing us to bring cars on campus to facilitate classroom packing and cleaning! Thank you for your cooperation!!**

Have a wonderful week! Together we are stronger...

Please sign up for the June 10th Brunch Potluck... Thank you!

**Never forget that
the end of one day,
one experience, one
season, one year is
just the beginning
of another.**

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