

LOS ANGELES UNIFIED SCHOOL DISTRICT  
Human Resources Division

EVALUATION OF INSTRUCTIONAL PERSONNEL  
INITIAL PLANNING SHEET

To be completed by the evaluatee and the original copy  
submitted by evaluator

Name \_\_\_\_\_  
Last First Middle

School/Office \_\_\_\_\_

Grade/Subject \_\_\_\_\_

Position \_\_\_\_\_

Employee No. \_\_\_\_\_ Status \_\_\_\_\_

Location \_\_\_\_\_ Years at  
Code \_\_\_\_\_ Present Site \_\_\_\_\_

First Assigned to this Site \_\_\_\_\_

Class Code \_\_\_\_\_ Years of Service in  
Present Position \_\_\_\_\_

**NOTICE**

Individuals will be evaluated based upon the stated objectives on this Initial Planning Sheet as well as areas addressed on the final evaluation form. Objectives should be written in relation to the California Standards for the Teaching Profession. Please type or print neatly.

**OBJECTIVES**

**STRATEGIES TO MEET OBJECTIVES**

Data